



**COTSWOLD**  
DISTRICT COUNCIL

Monday, 4 September 2023

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## **CABINET**

A meeting of the Cabinet will be held at Council Chamber - Trinity Road on **Tuesday, 12 September 2023 at 5.00 pm.**

Rob Weaver  
Chief Executive

To: Members of the Cabinet  
(Councillors Joe Harris, Mike Evemy, Claire Bloomer, Tony Dale, Paul Hodgkinson, Juliet Layton, Mike McKeown and Lisa Spivey)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**
2. **Declarations of Interest**  
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
3. **Minutes (Pages 5 - 20)**  
To approve the minutes of the previous meeting held on 17 July 2023.
4. **Leader's Announcements**
5. **Public Questions**  
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Leader will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**  
No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Leader or a Cabinet Member a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Leader to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other

- published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

**7. Endorsement of the Cotswolds National Landscape Management Plan 2023 – 2025**  
(Pages 21 - 104)

Purpose

To seek the Council's endorsement of the Cotswolds National Landscape (Area Of Outstanding Natural Beauty - AONB) Management Plan 2023 – 2025.

Recommendations

That Cabinet resolves to:

- 1) Note the content and aspirations of the Cotswolds National Landscape Management Plan 2023–2025 and recognise its importance in supporting and informing the following:
  - part of the evidence base for the review of the Local Plan;
  - part of the evidence base for the preparation of Neighbourhood Development Plans;
  - part of the evidence base for the preparation and implementation of relevant Council strategies, policies and projects;
  - the determination of planning applications (where compatible with relevant Local Plan and national policy) by acting as a material consideration; and
  - the development and delivery of the Council's services and activities.

**8. Review of the Cotswold District Local Plan housing requirement** (Pages 105 - 170)

Purpose

To recommend to Full Council to approve the Review of the Cotswold District Local Plan 2011-2031 Housing Requirement, which finds that the local housing need of the district has not changed significantly and that the minimum housing requirement provided by the Cotswold District Local Plan does not require updating.

Recommendation

That Cabinet resolves to:

- 1) Recommend to Full Council to approve the review of the Cotswold District Local Plan 2011-2031 housing requirement.

**9. Employment and Health and Safety Policies** (Pages 171 - 318)

Purpose

To update the Cabinet relating to the refresh of all Human Resources and Health & Safety policies for CDC.

Recommendations

That Cabinet resolves to:

- 1) Agree the twenty-six employment policies and the Health & Safety Policy included in Annex A.
- 2) Delegate authority to the Chief Executive to approve subsequent amendments to any Cotswold District Council employment policies that may be necessary in line with legal changes and best practice to ensure the Council's policies remain compliant.

10. **Council Priority and Service Performance Report - 2023-23 Quarter One (Pages 319 - 396)**  
Purpose  
To provide an update on progress on the Council's priorities and service performance.
- Recommendations  
That Cabinet resolves to:
- 1) Note overall progress on the Council priorities and service performance for 2023-24 Q1.
11. **Financial Performance Report Quarter One - 2023/24 (Pages 397 - 446)**  
Purpose  
This report sets of the latest budget monitoring position for the 2023/24 financial year.
- Recommendations  
That Cabinet resolves to:
- 1) Review and note the financial position set out in this report
  - 2) Endorses the recommendation in paragraph 8.3 that the Cabinet Transformation Working Group review in-year opportunities with Publica and Ubico and provide Cabinet with an update in November on options to mitigate the forecast financial position.
12. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members (Pages 447 - 448)**  
Purpose  
To note the individual decisions taken by Cabinet Members.
13. **Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

(END)